

Government Quotation Notice

Memo no. : 142 Seri/Acctts/Misc/Supply /2022-23 Dated 11-05-22

Invitation of Quotation Notice No 1 / Seri/Acctts/Misc/Supply /2022-23

Sealed Quotations are hereby invited by The Commissioner of Textiles and Sericulture, Government of West Bengal, 45, Ganesh Chandra Avenue (2nd Floor), Kolkata- 700 013, , from Bonafied, experienced and resourceful Government Approved Wholesale Consumers Co-Operative Society and other General suppliers for Stationary articles, grocery, Sanitary and other Office usable materials.

List of schemes:

Sl.No	N.I.Q No.	Name of the Work	Place of Supply
1.	1	List of Supply articles attached in separate sheet.	45, Ganesh Chandra Avenue (2 nd Floor) Kolkata- 700013

Last date & time of submission of Quotation	31.05.2022 upto 3-00 P.M. at Head Quarters, Kolkata.
Date & time of opening of Quotation	31.05.2022 after 3-30 P.M. at Head Quarters, Kolkata.

Quotation should be submitted//dropped in the box kept at Head Quarters, Kolkata .


Terms and Conditions for Quotation

1. Rate should be Quoted Item wise separately as per List.
2. Rate should be Quoted Excluding GST.
3. The articles will be supplied within 7 days from the date of issue of Order, failing which the Work Order will be rejected without further notice and the Agency will be Black Listed by the Directorate.
4. Payments will be made according to the Government Rules and subject to availability of Fund.

Acceptance of lowest Quotation is not obligatory. The Undersigned has every Right to Accept or Reject any Quotation without showing any Reasons.

The details may be seen in the Office of the **Commissioner of Textiles(Sericulture), West Bengal**, 45, Ganesh Ch, Avenue (2nd floor),Kolkata-13 on any working days and web site seriwb.gov.org.

Enclo : List of Supply materials.


Commissioner of Textiles and Sericulture
West Bengal

NIQ-1 for STATIONARIES -DIRECTORATE OF SERICULTURE

Sl. No.	Name of the Articles.	Specification.	Quantity Rate /Unit.
	Attendance Register		
	Binder Clip		
3	Black Hit		
4	Borer		
5	Button File		
6	Calculator		
7	Car Freshener		
8	Cash Book	Above 450 pages.	
9	Cello Adhesive Tape		
10	Channel File		
11	Colin Spray	500 ml.	
12	Computer cartridge New	SL No. 36A	
13	Computer cartridge New	SL No. 88A	
14	Computer cartridge New	SL No. 12A	
15	Date Stamp		
16	Demi Paper	Light Green.	
17	Dettol hand wash		
18	Double Headed Pen		
19	Duster (Cloth)		
20	Envelope (Window)	With Address Window.	
21	Envelope cloth		
22	Envelope plain		
23	Envelope White		
24	Eraser		
25	Fevi Stick/ Glue stick		
26	File cover		
27	Flap		
28	Four folded File.		
29	Gel Pen Refill	Black	
30	Gel Pen Refill	Blue	
31	Gel Pen Refill	Green	
32	Gel Pen	Octane.	
33	Gum Tube		
34	Hand Towel		
35	Harpic 500ml.		
36	High lighter Pen	Yellow and Green.	
37	Ink for Stamp pad		
38	James Clip (Plastic Coated)		
39	Lyzol	500 ml.	
40	Marker Pen.		
41	Measurement Book.		
42	Name Plate (Metal)	Size-8" X 16".	
43	Name Plate (Plastic)	Size-6" X 14".	
44	Note Pad	After shown sample.	
45	Note Sheet		
46	Paper pin		
47	Paper Weight (Glass)		
48	Pen Drive	32GB.	

	Name of the Articles.	Specification.	Quantity Rate /Unit.
	Pencil battery		
	Phenyls 500 ml.		
51	Photo copier Paper (F.S.)	Copy Power.	
52	Photo copier Paper A-4.	Copy Power.	
53	Post it/ Marker Flag /Sticky notes		
54	Puncture Machine	Single hole.	
55	Puncture Machine	Double hole.	
56	Register	No- 4	
57	Register	No-6	
58	Register	No-8	
59	Register	No-10	
60	Room Freshener	Lemon smell.	
61	Rubber Stamp	Two Lines.	
62	Rubber Stamp	Three Lines.	
63	Rubber Stamp	3+Lines.	
64	Sanitizer	5 Litres Jar.	
65	Savlon Spray 500 ml.		
66	Scale (Plastic)		
67	Scissors (Medium)		
68	Self Inking Stamp		
69	Stamp Pad (big)	Blue colour.	
70	Stapler (big)		
71	Stapler (Medium)		
72	Stapler (small)		
73	Stapler Pin	Big-24/6	
74	Stapler Pin	Small- No- 10.	
75	Stock Register	Above 449 pages.	
76	Tag	(Cotton)	
77	Thread ball		
78	Towel Big		
79	Use and throw Pen		
80	Whitener/Correction Pen		
81	Wood Pencil Cutter.		

Sd/-

Commissioner of Textiles & Sericulture